



Minutes  
BOARD OF DIRECTORS  
Research Corporation of the University of Hawai'i  
Tuesday, September 4, 2018  
@ Hale Pohaku, Mauna Kea, HI  
9:00 am – 3:00 pm

- PRESENT:** Eugene Bal, Kelli Goodin, Donna Ikeda, Michael Maberry, Randolph Moore, and Vassilis Syrmos. David Duffy and Raynard Soon were excused.
- Sylvia Yuen, Brenda Kanno, Nelson Sakamoto, and Glenn Yee (RCUH Staff)  
Russell Suzuki and Dana Viola (Attorney General's Office)
- CALL TO ORDER:** The meeting was called to order by Chair Eugene Bal at 10:20 am.
- APPROVAL OF MINUTES:** Upon motion made (Maberry), seconded (Moore), and duly carried, the minutes of the 7/3/18 meeting were approved as circulated.
- FINANCIAL STATEMENTS:** The financial statements for the month ending July 2018 was reviewed.
- STATUS REPORT ON UH SOEST SHIP OPERATIONS DEFICIT:** SOEST is on track in reducing the deficit. The KOK research vessel is being auctioned and SOEST recently advised that a buyer has been found. No other details are available at this time.
- EXECUTIVE DIRECTOR'S REPORT:** A written report was provided. Executive Director Yuen provided a few updates:
1. State Auditor's Follow-on Report will be issued shortly. RCUH has met all 11 of the recommendations.
  2. Board members were encouraged to attend the November 5, 2018 Outstanding Employees of the Year Awards Luncheon.
  3. Interest and rebate income has increased.
  4. At Director Ikeda's suggestion, an RCUH 'achievement report' is being developed for Board members' use to explain RCUH services.
  5. Focus for FY 2019: continue to strengthen IT infrastructure and training; pilot an initiative with selected State of Hawaii agencies to assist with securing more federal funding (eg,

acting as facilitator). Director Ikeda suggested starting with the Governor's Office to direct departments, which may produce better results.

Director Syrmos added that his office has made some progress in working with some departments so Executive Director Yuen will touch bases with his office as well.

**EXECUTIVE SESSION:** Upon motion made (Maberry), seconded (Moore), and duly carried, the Board voted to enter into Executive Session to discuss matters exempted by HRS §92-5(a)(2) [evaluation of Executive Director] and HRS §92-5(a)(4) [consultation with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities] The Executive Session convened at 10:50 am and adjourned at 11:10 am.

**REPORT ON EXECUTIVE SESSION:** Chair Bal reported that the Board conducted the Executive Director's performance evaluation during the Executive Session and will be providing a salary adjustment to Executive Director Yuen.

**ELECTION OF CHAIR AND VICE CHAIR:** Eugene Bal and Donna Ikeda were elected as Chair and Vice Chair, respectively, for the year.

**APPOINTMENT OF AUDIT COMMITTEE AND DELEGATION OF AUTHORITY TO ACCEPT THE AUDITED FINANCIAL STATEMENTS:** Chair Bal announced the appointment of the Audit Committee: Randolph Moore, Chair; David Duffy and Michael Maberry.  
Upon motion made (Ikeda), seconded (Moore), and duly carried, the Board delegated authority to the Audit Committee to accept the audited financial statements on behalf of the Board.

**ASTRONOMY ON MAUNA KEA:** Robert McLaren, Interim Director, UH Institute for Astronomy, and Stephanie Nagata, Director, Office of Mauna Kea Management, provided an overview on astronomy research at Mauna Kea and UH's stewardship of the Mauna Kea lands.

Yuko Kakazu and Rieko Murai from the Subaru Telescope also presented an overview of the Subaru Telescope research activities and conducted a tour of the facilities as well.

ADJOURNMENT:           The meeting was adjourned at 3:00 pm.

/s/ Brenda K. Kanno

Brenda K. Kanno  
Corporate Secretary

NOTE: Unless otherwise recorded in minutes, all motions were passed unanimously.