

Reviewing Applicants & Selecting a Hire

Learn more about what can be done
after a job has been posted.

COLLECT APPLICATIONS

- Review applicants in the Applicant Review and Selection Summary (ARSS)
- Input evaluations and schedule interviews



SELECT A HIRE

- Complete the ARSS and submit your selection of the applicant that you'd like to hire
- Email all selection packets to rcuh_employment@rcuh.com.



EXTEND THE CLOSING DATE

- If you want more time to receive applicants, notify the RCUH Recruitment team to extend the job closing date



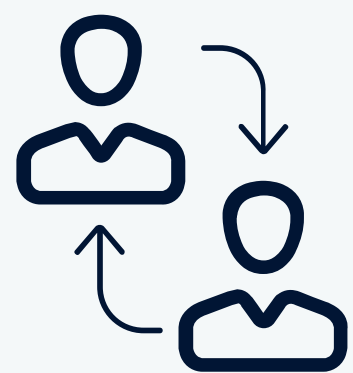
CANCEL RECRUITMENT

- If you'd like to cancel recruitment for the posted position, please contact the RCUH Recruitment team.



REINITIATE RECRUITMENT

- To reinitiate recruitment, visit the HR Portal > Hiring Employees > Initiate Regular Hire > Recruitment for Replacement Position



NEED HELP?

Email Recruitment at
rcuh_recruitment@rcuh.com.