

Research Corporation of the University of Hawai'i

'Ahahuina Noi'i O Ke Kulanui O Hawai'i

01

Project eUpload via the HR Portal

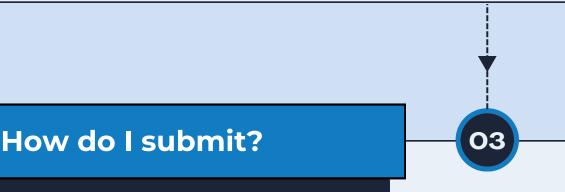
What is eUpload?

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eUpload is an electronic submission platform to send forms to the RCUH Human Resources department.

What can I submit?

Manual PAF (non ePAF) HR Portal Access Forms Dean/Director Forms & more!



Log on to the RCUH HR Portal Click "**eUpload**" > "Click here to submit a new eUpload Request" Select your eUpload Type Fill out the form and submit

04 How can I track it? Log on to the RCUH HR Portal Click "eUpload" Find and track your submission Take action if submission is in "Returned to Project" status

NEED HELP?

Email HR at <u>RCUH_HRIS@rcuh.com</u> or call us at 808-956-8900.