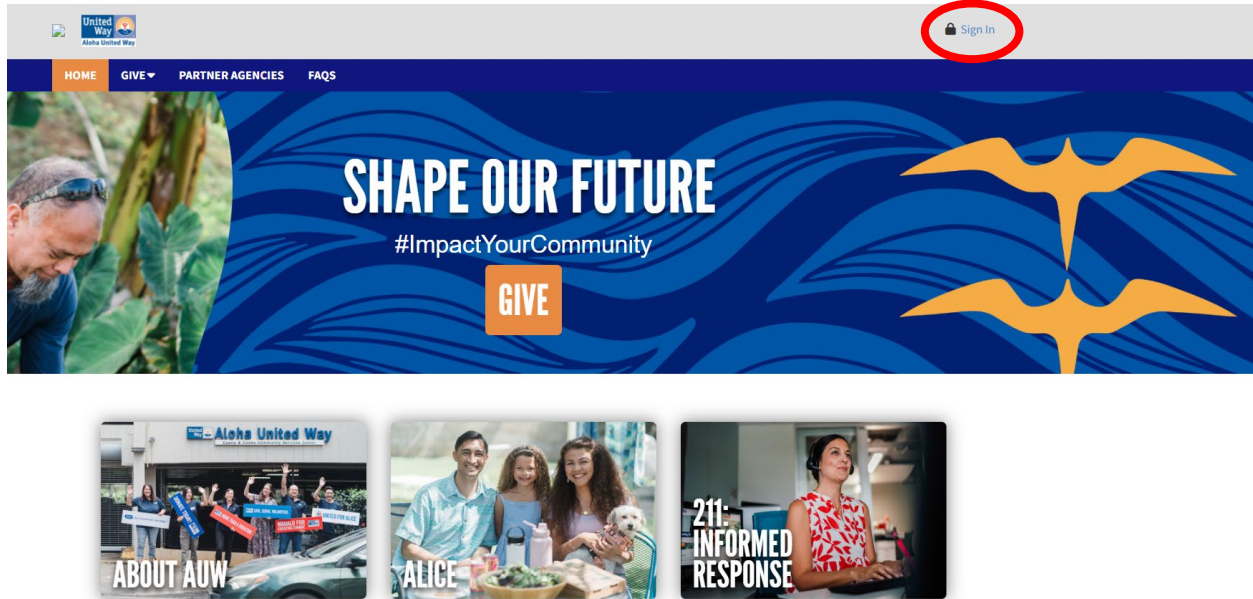
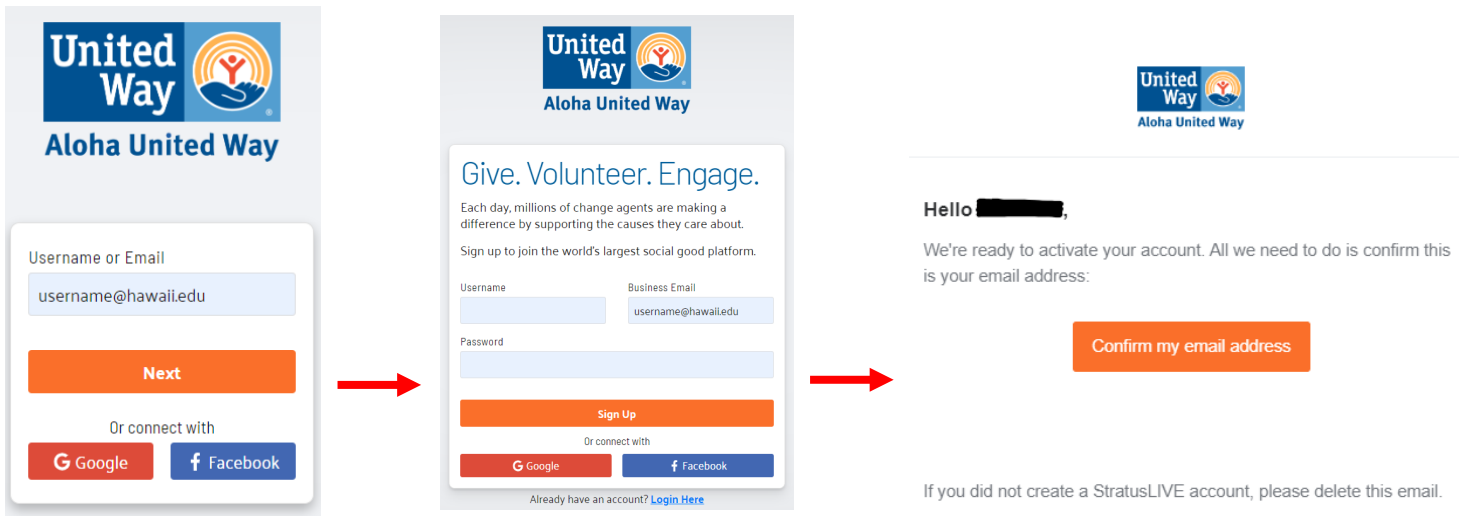


# How To Give On IGNITE

Click on Sign In at the top right corner of the homepage.



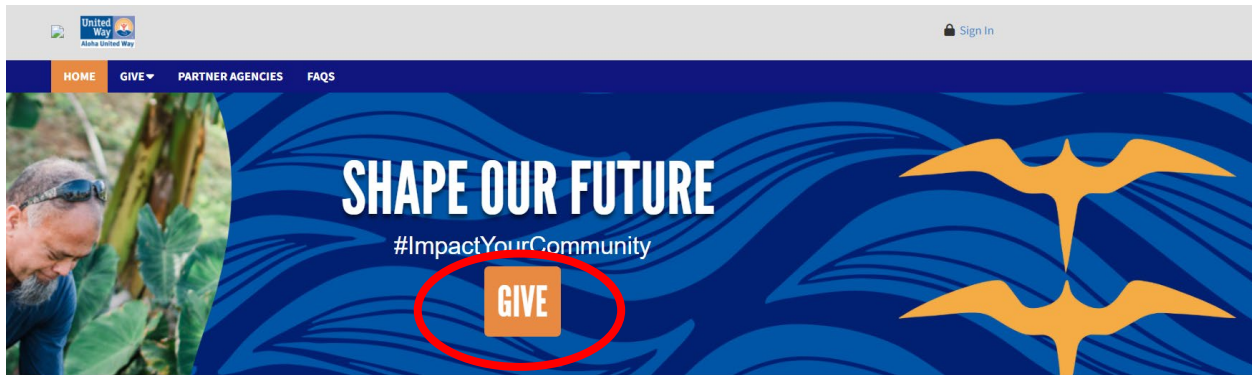
If you previously created a username and password, please use the same. If not, enter your preferred email address (as designated in ESS) and click Next. You will then be asked to create a username and a password. Passwords must be eight characters long and have at least one non-alphanumeric character, plus a digit, plus a lowercase and uppercase letter.



You will then receive an email in your inbox where you will be asked to verify your email address. The email can take a few minutes to appear. You may also want to check your SPAM folder. Click on 'Confirm my email address' to complete your registration.

Once you create your username and password, you are ready to sign in!

Once you're signed in, click on the orange GIVE button on the homepage.



On your initial login, you will either have the option to renew last year's gift or start a new gift. Select one and hit **Continue**. The 'Choose a payment method' window will automatically appear. Please note that you will only see the payment method options that your organization has included for the campaign.

## Choose your gift options

Select one of the following to give:



Choose a payment method by clicking its Add button to set up gift payments. ✕

<b>Cash</b> Cash Based Payment Method	Add
<b>Check</b> Check based payment method	Add
<b>Credit Card</b> Credit card based payment method	Add
<b>Direct Bill</b> Installment based payment method	Add

Close

Minimum dollar amount for credit card = \$5.00

Minimum dollar amount for direct bill = \$20.00

Minimum dollar amount for other payment methods = \$1.00

Fill out the pertinent fields for the payment method chosen. IGNITE allows you to choose more than one payment method for your donation. If you wish to use more than one payment method, please click on 'Add payment method.'

Once you have chosen your payment options, click Continue.

On the next screen, you may choose to designate your donation.











Minimum dollar amount to designate = \$20.00 per designation

## Where do you want your gift to go?

Total designated:

\$1,000.00 left

Select your designation preference below.

 Aloha United Way	\$ <input type="text" value="0"/>	
 Aloha United Way 211 Statewide Resource Helpline - Oahu - 80106	\$ <input type="text" value="0"/>	
 AUW ALICE Fund - Oahu - 80114	\$ <input type="text" value="0"/>	
 AUW Community Care Fund - Oahu - 80100	\$ <input type="text" value="0"/>	
 Safety Net - Oahu - 80105	\$ <input type="text" value="0"/>	

[← Previous](#) [Find a Charity](#) [Continue >](#)

[For those living on Hawai'i island, Maui Nui and Kaua'i your screen will look slightly different from the one above.]

You can choose Aloha United Way, one of A UW's impact areas, or click on 'Find a Charity' to designate to a nonprofit of your choice.

If you click on 'Find a Charity', a 'Charity picker' window will allow you to use different Search functions to find the charity of your choice.

Recommended Agencies = A UW Partner Agencies

All agencies = All OTHER agencies

## Charity picker

The form is titled "Charity picker" and contains several search filters:

- Search by Charity Name:** A text input field.
- Search by City:** A text input field.
- Search by State/Territory:** A dropdown menu with "Select..." as the placeholder.
- Search by Location:** A text input field for "Zip Code" with a "Use My Location" button to its right, and a dropdown menu for "Exact Zip Code" below it.
- Search by EIN:** A text input field.
- Scope:** A section with two radio buttons: "Recommended agencies" (unselected) and "All agencies" (selected). This section is circled in red.
- Search:** An orange button at the bottom.

Next, you have the option to join one of AUW's Affinity Groups for which you are eligible. You may read about each Affinity Group and its minimum financial commitment by clicking on the Details button.

## Choose Community Groups

Your gift may have qualified you to join one or more of these community groups

A list of two community groups, each with a checkbox and a "Details" button:

- Society of Young Leaders [Details](#)
- Women United [Details](#)

[← Previous](#)

[Continue →](#)

On the next screen, you can choose if you wish to remain anonymous. You will also be able to review your pledge/donation.

## Review and complete gift

I wish to remain anonymous

← Previous

Finish →

### Your pledge so far:

**\$100.00**

TOTAL GIFT

### Payment Methods:



\$100.00

CASH

### Designations:



\$100.00

ALOHA UNITED WAY

✕ CANCEL AND START OVER

Once you've completed the process, you will receive an acknowledgement on the screen as well as a confirmation email to your inbox.

Thank you for your generous support of the Aloha United Way Workplace Giving Campaign! Your contribution facilitates critical initiatives like the AUW 211 Helpline, ALICE initiative, and grants secured for our 230 partner agencies.

Together, we shape a brighter future for our community.

Mahalo nui loa for spreading the spirit of aloha and helping us make a difference in the lives of those we serve.

John Fink  
President & CEO  
Aloha United Way

*[Mahalo for your donation!](#)*